**Attendance Confirmation:** All students are required to complete the online Attendance Confirmation through Self-Service Banner at the start of the Fall and Spring semester. Note: There is no confirmation for summer terms. No Financial Aid refunds will be processed until the Attendance Confirmation is completed. Tuition and fees must be paid in full.

Please contact the Finance Office in the Krikac Administration Building, (605) 626 – 2633 or email [nsustudentaccounts@northern.edu](mailto:nsustudentaccounts@northern.edu) if you have any questions.

**Academic Freedom** The freedom of faculty to teach the knowledge encompassed by their academic disciplines is vital to successful education and thus must be defended. Under Board of Regents Policy 1:11, “Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of students to freedom in learning. It includes the freedom to perform one's professional duties and to present differing and sometimes controversial points of view, free from reprisal.”

**Academic Success Support:** As your instructor, I am personally committed to supporting your academic success in this course. If you demonstrate academic performance or behavioral concerns, I will discuss the issues with you and attempt to resolve them. I may also provide feedback through the student success program, Navigate. If you receive feedback, please visit with me or seek assistance and support from your professional advisor or other resource staff members. My goal is to make your learning experience as meaningful and successful as possible.

If you have questions regarding Navigate, please contact the Student Success Center at (605) 626 – 2633 or [studentsuccess@northern.edu](mailto:studentsuccess@northern.edu) .

**ADA Statement:** Northern State University strives to ensure that physical resources, as well as information and communication technologies, are accessible to users in order to provide equal access to all. If you encounter any accessibility issues, you are encouraged to immediately contact the instructor of the course and the Office of Accessibility Services (contact information below), who will work to resolve the issue as quickly as possible.

Office of Accessibility Services

Student Center Room 222

Phone 605-626-3007

[kelly.weismantel@northern.edu](mailto:kelly.weismantel@northern.edu)

**Diversity Statement:** Northern State University strives to build an academic community of people from diverse backgrounds and experiences who are committed to sharing diverse ideas in a mutually respectful environment. We value open discourse and consideration of multiple perspectives on issues of regional, national, and international importance, in which individuals are free to express their points of view. Our goal is a diverse learning community with equal opportunity for all.

**Freedom in Learning:** Under Board of Regents and University policy, student academic performance may be evaluated solely on an academic basis, not on opinions or conduct in matters unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled. Students who believe that an academic evaluation reflects prejudiced or capricious consideration of student opinions or conduct unrelated to academic standards should contact the academic dean administratively in charge of the class to initiate a review of the evaluation.

**Land Acknowledgement Statement:** Northern State University acknowledges that we are on the traditional land of the “Oceti Sakowin (o-che-tee sha-koh-ween), an alliance that consists of the Santee, Yankton, and Teton Lakota people,” and is home to many Native Nations indigenous to this area. It is with profound respect that we acknowledge the indigenous peoples of this land past, present and future.

As inspired by: <https://nativegov.org/a-guide-to-indigenous-land-acknowledgment/>

**Teaching of Music Reading:** This course explores methods for teaching elementary, middle, and high school students to read music, write music, think, and learn in ways that allow them to interpret written music and meaningfully apply their understanding.  Participants learn to plan music lessons that teach content and nurture greater musical literacy.  Beginning through advanced music reading strategies and music writing strategies are explored, along with assessment methods that give students a continual view of their musical literacy progress and achievement.